

EWHURST CARNIVAL - SATURDAY 5th AUGUST 2023

STALLHOLDER TERMS & CONDITIONS

The booking is for a space for your stall. You are to provide all you need: a gazebo, table, table covering, chair, signage, etc. Please provide a rubbish bin if your stall will generate rubbish.

The Carnival Committee reserve the right not to accept your booking for any reason. We want a mix of stalls at the Carnival but also the number of stalls we can accommodate is limited. Should your stall not be accepted we will inform you by email as soon as possible.

All Stallholders booked by 1st July will be listed in the Carnival Programme with your website address or phone number given on this application form. Please tell us if you would NOT LIKE contact details to be listed in the Programme.

Electricity is not available. Generators are only allowed for Food Stalls and must be agreed in advance.

INSURANCE

Stallholders are required to have valid Public Liability Insurance. You must send a copy of your policy.

ON THE DAY

You are welcome to set up from 10am, please be ready to trade from 12noon.

Access to the site via Sayers Croft drive only - no access via Broomers Lane. A map is on our website.

After unloading vehicles must be moved to the parking area. If it is essential for your vehicle to remain with your stall this must be agreed in advance with Cornelia Gregory. This is so we can position you in an appropriate spot.

VERY IMPORTANT - No vehicles can move about the site during the Carnival.

The daytime event ends at 4.30pm. Please be fully cleared by 5.30pm and take your rubbish with you.

CANCELLATION & REFUNDS

If the Ewhurst Carnival is cancelled Stallholders will receive a 100% refund of fee paid.

If the Stallholder is unable to attend the event and cancellation is made before 1st June, 50% of the pitch fee will be refunded subject to the space being re-booked. If the space is not re-booked then no refund will be given. Cancellations made after 1st June will not receive a refund.

FOOD & DRINK STALLS

Details of any food or drink you are selling for consumption at the Carnival must be declared on the application form. These stalls are charged at a different rate.

Food stalls must be registered with their local Environmental Health Office and all persons handling food must have hygiene training.

Stalls selling alcohol will need to state their registration and license to sell alcohol and will be expected to obtain their own TEN.

TO ADVERTISE IN THE CARNIVAL'S PROGRAMME

You should book & pay for your space as soon as possible as space is limited. Payment must be paid in full to guarantee your space. Artwork must be received by 15th June as a high resolution PDF or JPEG (preferred format). Full page, A5 portrait £100 / Half page £60 / Quarter page £35

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